

## Cathy Domanico

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**Sent:** October 30, 2024 9:55 AM  
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**Cc:** Cathy Domanico  
**Subject:** Bulletin #19-24 Ontario Construction Secretariat CEO Job Posting  
**Attachments:** OCS CEO job ad.pdf

### BULLETIN #19-24

Good morning.

Attached please find the job posting for the Ontario Construction Secretariat CEO.  
Please pass this on to individual you feel are qualified and may have an interest.

Thank you.

**Wayne Peterson**  
**Executive Director**  
**Construction Employers Coordinating Council of Ontario**  
**CECCO**

## Chief Executive Officer of the OCS

The Ontario Construction Secretariat (OCS) is a leading organization dedicated to promoting the strength of the unionized industrial, commercial, and institutional (ICI) construction sector in Ontario. Our mission is to build strong industry relationships, conduct impactful research, effectively communicate with stakeholders, and advocate for the benefits of ICI unionized construction.

Our mandate is to facilitate collective bargaining in the ICI sector of the construction industry including:

- (a) collecting, analyzing and disseminating information concerning collective bargaining and economic conditions in the industrial, commercial and institutional sector of the construction industry.
- (b) holding conferences involving representatives of the employer bargaining agencies and the employee bargaining agencies; and
- (c) advancing the unionized construction industry in Ontario.

### ***Position Summary:***

As the **Chief Executive Officer (CEO)** of the OCS, you will play a pivotal role in shaping the future of the unionized ICI construction industry in Ontario. You will provide collaborative leadership, oversee operational management, and foster a collaborative and high-performing team culture.

You will build strong relationships with key stakeholders, including Board members and bargaining agencies. Your strategic direction will leverage industry expertise to deliver high-impact research, knowledge sharing, and advocacy initiatives.

### ***Key Responsibilities:***

- **Strategic Leadership:** Develop and implement a comprehensive operational plan aligned with the OCS mission and strategic plan.
- **Industry Advocacy:** Represent the OCS with industry stakeholders to promote the value of unionized construction.
- **Team Leadership:** Manage and mentor a team of talented professionals to ensure the effective delivery of OCS programs and services.
- **Research and Innovation:** Oversee research initiatives and foster a culture of innovation to drive industry growth and development.
- **Partnership Building:** Build and maintain strong relationships with key industry groups and stakeholders.
- **Communication and Outreach:** Develop and implement effective communication strategies to enhance the OCS's visibility and reach.

**Qualifications:**

The CEO must have an executive presence and a sociable personality to effectively meet with representatives throughout the construction industry and earn the confidence of OCS stakeholders. The CEO must have diplomacy, integrity and a strong work ethic.

In addition, the CEO should have:

- Significant executive leadership experience with a strong understanding of the construction industry, with experience in the unionized sector.
- Excellent communication and interpersonal skills, with the ability to build relationships and influence stakeholders.
- Strong strategic thinking and problem-solving abilities.
- Demonstrated experience in managing budgets, teams, and projects with a strong commitment to accountability and follow-through.
- Strong leadership skills to manage a group of professional, skilled staff.
- Experience in leveraging research and industry insights to inform strategic decision-making. Ability to propose innovative initiatives that contribute to OCS's mission and goals.
- A deep commitment to the mission and values of the OCS.

**What OCS Offers**

- Competitive compensation package
- Group retirement savings plan
- Comprehensive benefits plan
- Generous vacation policy
- Hybrid, flexible work environment
- Professional development opportunities

**Application Instructions**

Send your resume and cover letter to the OCS Board President, Jodi Travers, at: [jtravers@ecao.org](mailto:jtravers@ecao.org)  
Any inquiries about the role can also be directed to Jodi Travers.

**Application Deadline:** November 8, 2024

*OCS is proud to be an equal opportunity employer that is committed to inclusion and diversity. We foster an inclusive culture where individuals feel welcomed, respected, supported, and valued.*

*We thank all applicants for their interest in OCS, however only candidates under consideration will be contacted.*